



**I. Attendance**

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<i>Board of Governors ATTENDEES</i>	<i>Voting member</i>	<i>HERE</i>	<i>NOT HERE</i>
Derek Werner, PD	X	X	
Doug Brady, Assistance PD - Building	X	X	
Rae Ann Ruddy, Assistant PD – Off Hill	X	X	
Nancy Trout, Assistant PD – Administration	X	X	
Wayne Lumsden, Assistant PD – On Hill	X	X	
Sharon Hazen, Treasurer	X	X	
Meg Lambert, Board Member	X	X	
Cricket Nickolaou, Board Member	X		X
Steve Brown, Board Member & EMR OEC Administrator	X	X	
Steve Werner, Patrol Advocate		X	
Jennifer Banacki, Administrative assistant	X	X	
Chris Dell –Candidate Rep		X	
<i>Guests/Advisory Committee Attendees</i>			
Pete Massacesi, Alumni coordinator			X
Pam King	X		X

**II. Call to order**

6:44 p.m.

Derek Werner called the meeting to order.

**III. Approval of Prior Meeting minutes and Agenda**

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**2002-01 Motion:** Nancy motioned to approve agenda. Rae Ann Second the motion.

**Motion passes.** Agenda was approved

**2002-02 Motion:** Nancy motioned to approve minutes with changes below. Rae Ann Second the motion.

**Motion passes.** Minutes from 15JAN2020 were approved.

In the round table section: George Lundin is the co owner of the Blizzards



#### IV. Patrol Director Communication

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##### Swing shift closing procedure

Rob has commented on our process for closing for grooming at 5:30 on Saturday and Sunday. There have been some days that the patrol does a good job, and some days the patrol and the CLO's have trouble working together smoothly. Derek would like to get together with some of the Sunday and Saturday crew to record an official process for closing. We can then present to Rob and CLO's for an agreed upon process.

**ACTION:** Derek will create a document to send to the board for agreement on the closing procedure.

##### Improper conduct

A few weeks ago, there was an incident in which it was assumed a CLO might have been drinking. As a result, Rob has considered employing a Breathalyzer. Rob is not convinced that drinking was a problem. It has been a delicate situation. Our patrol must approach this issue with care. If we are 100% confident that a CLO is impaired, a patroller can let the Hill Leader know. The Hill Leader will then communicate to Rob.

##### Get Well Cards

We are working on implementing the sending of get-well cards to people who have been in our care. We are trying to work with our existing incident report database to be able access the addresses of our cliental.

##### Accident Reports

There are still complaints on the data that is collected on the incident reports. One incident that showcases this happened on a shift when a kid came into the patrol room with a suspected collarbone injury. When the hospital treated the patient, they found many other injuries. After looking at the incident, it appears as though our treatment was correct. However, there was information missing from the accident report. Some ideas to improve the documentation:

1. Make sure we document witnesses,
2. Document on hill care and activities
3. Make sure there is a good and proper hand off from transporting to aid room care.

Steve Werner commented the accident reports do not allow space for good documentation of the accident. Rob wants better documentation of witnesses. Derek would like feedback on the complaints so that he can review proposed changes with Rob and Rob's lawyers.

Also, when the Wi-Fi goes down in the patrol room, we loose the cloud-based storage of information.

##### Disinfect our patrol room

Must wipe down and disinfect the aid room and patrol room often. At least once a shift. Derek will send a note to the patrol about this new practice.



V. APD Updates & Reports

7:15 p.m.

Doug Brady, Assistance PD - Building

George More has completed the bathroom remodel. The new toilet had to be re-installed, as the flange and bolts became loosen. George removed the toilet, installed a new wax ring and re positioned the bolts so the toilet could be secured.

There have been complaints about the hot water system. A tank less hot water system was installed 2 years ago. George tested the system and determined the flow rate was low. He has adjusted the flow rate.

Propose adding George to the organization chart officially.

The bulb on the NSP sign is out

ACTION: Derek will talk to Rob to get the sign fixed..

Rae Ann, Assistant PD – Off Hill

4 candidates will be testing March 14 OEC Senior.

OEC 6 is coming out in mid-May. Spring classes for the 2020 calendar year must end by March 31 so as not to conflict with the new edition OEC book. We are planning on starting a class this year later than last year to coordinate with the OEC6 edition book. We will re-arrange the order of the class, starting with CPR in June to buy us some time with starting the OEC portion of the class. Our goal is to end the OEC class by October. We currently have 6 candidates. We would like to cap the participants at 10 total, incase we have to cut back on days for the schedule.

There will be an OFC bike patrol event/class this spring and summer. Maybe starting April 5.

There will be an EMT to OEC class for Bike Patrol in May. Contact Dave Boboltz.

Nancy Trout, Assistant PD – Administration

No new updates.

Wayne Lumsden, Assistant PD – On Hill

8 basic candidates have passed this year. 3 Seniors will be going up north this weekend for training. 86% of the Pine Knob Patrol staff have completed their on-hill refresher.



## VI. Existing Business

7:18 pm

### Awards

Awards deadlines keep moving back to give the region more time to vote. This is shortening the time that we have to submit our awards. Our awards committee is frustrated that we are not further along with awards submissions this year. One of the major draw backs is that we do not have a completed repository for patroller accomplishments. Derek and Nancy are working on that.

### Communications

Website is waiting for Derek's approval to launch.

### Finances

Sharon passed out the net treasurer report and the check register. \$35000 in bank. We started the year with \$26000. We just received \$2000 from GM for the "doer" campaign. We received \$500 from division.

### Radios

Complaints there are radios that are not working. Mics are not working, Radios are not charging. We have a mix of radio types and battery types. Some radios do not work on all the chargers. What do we want to do about this? In comparison, Mt. Holly uses a huge cabinet of radios, paid for by Mt Holly Management. We have encouraged people to buy their own cheap radio. But those radios are not always reliable with transmission. Some Patrollers will not buy their own radio.

**ACTION:** Derek will talk to Rob to see if he would be willing to help with the purchase of a new fleet of radios.

### Patroller Passes

Some past actions of patrollers' misuse of passes have been a big topic of discussion for Rob. The passes are a privilege and we may be abusing the privilege. Rob has already taken the season passes from the ski instructors. At Mt. Holly, the patrollers are given a season pass instead of tickets. It is assumed that a Mt Holly patroller can come out to ski at any time, but they must be available to help if on the hill.

## VII. New Business

8:04 pm

### Spring Carnival

March 8. Lexi Coski will be Steve Brown's assistant for Carnival

### Awards Banquet

We need to make a decision on the awards banquet. Do we want to stay at Deer Lake or come back to Pine Knob? It would be a cost saving. We could save about \$4K by hosting at Pine Knob as oppose to holding the banquet at Deer Lake. When we held the banquet at Pine Knob in the past, we had about 130 people. When we held the banquet at Deer Lake in 2019, we had about 200 participants.

**ACTION:** Derek will ask Shawn if Pine Knob is available.

**ACTION:** Steve B will ask the availability of Deer Lake.

### Outstanding Patroller plaque

Pam has made the suggestion to give plaques to persons nominated for outstanding patroller. Derek has been working on collecting patroller data for nominations. We are missing some of the older files that were kept by past patrol directors.



VIII. **Adjournment / Next Meeting**

8:14 p.m.

**2002-03 Motion** to Adjourn by Derek. Rae Ann second the motion.  
**Motion passes.** Next meeting shall be Tuesday March 3, 2020