



**I. Attendance**

| <i>Board of Governors ATTENDEES</i>                  | <i>Voting member</i> | <i>HERE</i> | <i>NOT HERE</i> |
|--|----------------------|-------------|-----------------|
| Derek Werner, PD                                     | X                    | X           |                 |
| Doug Brady, Assistance PD - Building                 | X                    | X           |                 |
| Rae Ann Ruddy, Assistant PD – Off Hill               | X                    | X           |                 |
| Nancy Trout, Assistant PD – Administration           | X                    | X           |                 |
| Wayne Lumsden, Assistant PD – On Hill                | X                    | X           |                 |
| Sharon Hazen, Treasurer                              | X                    | X           |                 |
| Meg Lambert, Board Member                            | X                    | X           |                 |
| Cricket Nickolaou, Board Member                      | X                    | X           |                 |
| Steve Brown, Board Member & Senior OEC Administrator | X                    |             | X               |
| Steve Werner, Patrol Advocate                        |                      | X           |                 |
| Jennifer Banacki, Administrative assistant           | X                    | X           |                 |
| Chris Dell –Candidate Rep                            |                      | X           |                 |
| <i>Guests/Advisory Committee Attendees</i>           |                      |             |                 |
| Pete Massacesi, Alumni coordinator                   |                      | X           |                 |
| Jen Jurcak   |                      | X           |                 |
| Pam King   | X                    | X           |                 |

**II. Call to order**

6:35 p.m.

Derek Werner called the meeting to order.

**III. Approval of Prior Meeting minutes and Agenda**

**2004-01 Motion:** Nancy motioned to approve agenda. Rae Ann Second the motion.

**Motion passes.** Agenda was approved

**2004-02 Motion:** Nancy motioned to approve minutes with changes below. Rae Ann Second the motion.

**Motion passes.** Minutes from 20MAR2020 were approved.

**IV. Patrol Director Communication**

Game room

Rob was interested in getting rid of the game room and installing a kitchen for the bar. That will prevent the need to carry food from other kitchens. This may affect our design and set up for the ski swap.



## V. APD Updates & Reports

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### Rae Ann, Assistant PD – Off Hill

There is a new OEC 6 book. The purchase of the OEC book will come with an electronic version as well. We can pre order books and buy in bulk for instructors and candidates. The cost is \$93. Shipping costs will be waived.

Pine Knob is scheduled to start the new OEC class in June. The start date maybe delayed, depending upon the release of the new OEC edition, scheduled for May 11.

The update for the new OEC for instructors will consist of a National online class component as well as a lecture and demo component. May 16-17, Rae Ann will be participating in the National OEC committee roll out. This is done once a year. Once she has completed the National roll out, she will then cascade the information to the Division committee, then the region committee, and so on.

National has not yet made a statement regarding CPR in light of the new COVID19 virus. Dr. Johe, the old medical director, and Dr. Allen, the current medical director, have made a personal recommendation that our PPE is insufficient while performing CPR and protecting ourselves against COVID. Their statements are not an official statement about PPE. The issue is that during CPR, you must cover the mouth to prevent air being expelled from the lungs and potentially affecting the area surrounding the patient. Dr. Steve Werner commented that moving forward, it maybe that we do not perform ventilations on CPR patients. More to come.

No information yet on how OFC bike patrol will be affected by this summer.

This last winter season, Our senior OEC evaluation was cancelled due to the Coronavirus shut down. The same day that we cancelled our OEC event, an OEC event on the east coast continued to take place. They did not cancel. During that event, the resort reported 40+ people contracting COVID19. They are not sure how the virus was spread.

We had 4 senior OEC candidates that were not able to test due to the cancelation. National has allowed us a one time deal to make the test up in November or December without penalty. If anyone is not successful at that time, they can remain on the roster for training and re-testing next March.

### Doug Brady, Assistance PD - Building

No major projects planned for the summer.

### Wayne Lumsden, Assistant PD – On Hill

9 new OEC candidates are new to ski patrol out of the 14 on the OEC list. Of these 9 candidates, 5 have started training this last season, 4 will be new to on hill training.

We have 14 PSIA instructors. Derek would like to know how many instructors have been or will be participating in instructional events so that we can have a more detailed budget for the upcoming season.



### Nancy Trout, Assistant PD – Administration

Since last meeting, we have launched the website. An email went out to the patrol on how to access the website. The patrol is now able to contribute to the pictures on the website, by sending the pictures to the email address listed on the website. They will then be uploaded.

Nancy is updating Bruce Adams old database to track accomplishments of patrollers, which will contribute to the accurate submission of awards. She has also created an online tool to record patroller hours that will include hours off hill on things such as planning or attendance at other non-PK events. Will need to know those that attend the division and region events. As well as what the instructors are participating in. This will help when it comes time to assign awards for the national level.

**ACTION:** Wayne to send records on the instructor training to Nancy. Nancy will start adding to the patrol accomplishment list.

The online election ballot worked create. It helped to reduce the amount of work and time normally required to sort the ballots. Derek has the results. Since Derek normally announces the results at the banquet, Derek will send an email with the results.

### Sharon Hazen, Treasurer

We currently have \$38000, which is an increase \$12000 from where we started the year. The expenditures have not all been tallied and will likely affect that \$12k number. The year-end is June 30 for this season. Sharon has to have all the receipts for reimbursement in and tallied before then. If you have receipts to turn in, please do so before then.

Derek anticipates there will be a cost for plaques. He has also started penciling the budget for the year, but is worried the upcoming swap costs to be low.

OEC instructor books could cost \$2800. Additionally, this is a CPR year, which could add another \$3,150.

We need to start cutting expenses where possible. The patrol would like to start cutting back on food expenditures for OEC. Food costs could be frowned upon during an audit.

**ACTION:** Derek and Rae Ann to communicate that food will not be served during specific OEC events.

Should we purchase OEC books for instructors? Yes: Only active instructors and those that are engaged. Include instructors that have taught within the last 3 years. Rae Ann would like to include in that group those that are very close to being signed off as instructors this year.

**2002-03 Motion** to approve buying OEC books for instructors by Derek.

**Motion passes.**

## VI. Old Business

### Ski Swap

October 29-November 1 is the scheduled ski swap dates. Thursday, 5-8 drop off, Friday 3-8 drop off, Saturday sales 10-4, Sunday sales 10-1, Sunday 2-5:30 pick up. Would like to let Mary Dawson in the office know about our ski swap details so that she can include it in the note to season pass holders and the newsletter. Pam asked to have an email sent out to people that bought at the ski swap last year.

According to Doug, we have some emails from the square account users from last year.

**ACTION:** Nancy will check with Jamie on the availability of a list of sellers/buyers.

Should the ski swap be changed since it will be the weekend of Halloween? Pam has worked hard to establish the primo weekend as compared to Alpine Valley and Brighton. We are the first swap in the area and we don't want to jeopardize that. Doug suggested that if we continue with holding the swap on Halloween, then maybe a costume contest or some other fun activity to bring people in. Steve Werner has held ski swap on Halloween weekend before without issue.



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## VII. New Business

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### New ski racks

Derek asked about the possibility of building new ski racks for the swap. Similar to the ones that Alpine Valley has built. Steve Werner has a design that will hold 20 skis instead of 16. They will be easier to set up and transport. It would cost \$600 to build enough to hold 900 skis. 2007 was the last time we updated the ski racks.

A suggestion was made to get wood donated. Alpine Valley had gotten Home Depot to donate wood for their ski racks. Steve would like to look for better quality plywood. He has a line on a dealer in Charlotte.

**2004-03 Motion** to approve ski racks by Doug.

**Motion passes.**

### Snowmobile Policy

Is there a policy for transporting patients on the snowmobile? The issue of a patient falling off while being transported is a liability. Derek asks do we need a policy, or is it up to the discretion of the Hill Leader? Pam thinks the policy written by Ty Damon, is more about how we drive and does not cover that liability. Dave Teske and Rae Ann wrote a policy that was in accordance with the state policy. However, when presented to management, they indicated their attorney did not want a written policy.

**ACTION:** Pam will find the old policy.

**ACTION:** Rae Ann will check the law.

### Diversity Statement

A new diversity statement was written. It was requested by some of our charitable foundations. Derek will distribute to the board for approval before placing it on the website.

### Next meeting

We vote to have the next meeting in July because of the COVID shut down. Either Tuesday or Wednesday. This meeting went well using the remote online method. The majority of the board members agreed the online meeting option would be good moving forward. It would help for those that have to travel a long distance or during bad weather. Derek suggested that we could have both in person and online options for future meetings. This could also be open for non board members to listen in.

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## VIII. Round Table

7:40 pm

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### Alumni

Pete has not yet transferred Joe Schnur from active to alumni status.

**ACTION:** Pete to send a list of the alumni to Nancy.

**ACTION:** Rae Ann will pull a list from National and send to the board.

### Awards Committee

New meeting will be scheduled.

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## IX. Adjournment / Next Meeting

7:50 p.m.

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**2004-04 Motion** to Adjourn by Derek. Rae Ann second the motion.

**Motion passes.** Next meeting not determined.